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**From:** Phillips, Anna [Phillips.Anna@epa.gov]  
**Sent:** 5/23/2017 1:27:14 PM  
**To:** Kasman, Mark [Kasman.Mark@epa.gov]; Chmielewski, Kevin [chmielewski.kevin@epa.gov]; Jones, Iris [Jones.Iris@epa.gov]  
**CC:** Finman, Hodayah [Finman.Hodayah@epa.gov]; Besch, Brianna [besch.brianna@epa.gov]; Rourk, Alexis [Rourk.Alexis@epa.gov]; Buckley, Katherine [Buckley.Katherine@epa.gov]; Doroski, Brenda [Doroski.Brenda@epa.gov]  
**Subject:** FW: adendum on hotel price for ethics memo -- Bologna Hotel Information  
**Importance:** High

Mark and Kevin – Please note the hotel change in Bologna for part of the EPA delegation. We will need to know ASAP who will be in what hotel so that we can update the ITPs. If ITPs have not yet been sent to OITA, it would be helpful to include the updated information as noted below.

Iris, for those ITPs that we already have received or which don't reflect this new information, would you be able to make the change in hotel information from OITA to streamline the process?

I've been out for a few days and still catching up but also wanted to flag the mention (highlighted below) of the Administrator's room charge being covered by the Italians. Hopefully OGC has (or will) sign off on that...?

Many thanks...  
Anna

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**Anna Phillips**  
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*Please consider the environment before printing this message.*

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**From:** Ex. 6 - Personal Privacy  
**Sent:** Tuesday, May 23, 2017 9:14 AM  
**To:** Ex. 6 - Personal Privacy; Phillips, Anna <Phillips.Anna@epa.gov>; Kasman, Mark <Kasman.Mark@epa.gov>; Besch, Brianna <besch.brianna@epa.gov>; Finman, Hodayah <Finman.Hodayah@epa.gov>; Rourk, Alexis <Rourk.Alexis@epa.gov>  
**Subject:** RE: adendum on hotel price for ethics memo

EPA,

We just received the below regarding hotels in Bologna, in case you did not get it.

The Administrator + 4

Will be staying at the Savoia Regency Hotel.

The Administrator's room for the nights of the 10<sup>th</sup> and 11<sup>th</sup> are complimentary from the Italian Government.

The 4 will have to pay euro 159.00 per person per night including breakfast and all taxes.

For the rest of the delegation the agency has rooms at the following hotel :

TOWER Best Western plus ( four star ) <http://www.towerhotelbologna.com/>

Rate is euro 78.00 per night until the 8<sup>th</sup> of June

From the 9<sup>th</sup> of June rate will be euro 128.00

These fares are inclusive of breakfast and all taxes.

V/R

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**From:** Ex. 6 - Personal Privacy

**Sent:** Tuesday, May 23, 2017 1:05 PM

**To:** Phillips, Anna; Kasman, Mark ([Kasman.Mark@epa.gov](mailto:Kasman.Mark@epa.gov)); Besch, Brianna; Hodayah Finman

**Cc:** Ex. 6 - Personal Privacy

**Subject:** adendum on hotel price for ethics memo

Hi friends,

We got a clarification on the hotel price. No problem on the number of nights, since the Administrator always intended to stay only two nights.

We got the final daily rate for the Administrator's room – 247 euros. This includes VAT. The Italians are paying for two nights based on our understanding.

Cheers,

Ex. 6 - Personal Privacy

Environment, Science, Technology & Health Counselor

U.S. Embassy Rome

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